## **Coventry University Group - Health and Wellbeing Services**

The Health and Wellbeing team offers students a range of support services. Where you engage with the Health and Wellbeing team in order for us to support you fully, we will require to process and share your details with other departments and, in some cases, external organisations. As part of our service, we may need to:

* Request data from other organisations, such as but not limited to, Faculty, Registry teams or other parts of the University or its subsidiaries. We may also request information from external parties such as, but not limited to, GPs, Care providers or emergency contacts.
* Share your support needs or circumstances internally and externally, for example, but not limited to, Registry, Faculty, Group Resolution Unit, the FutureLets or other accommodation providers., Student Finance England, External Auditors, GP, NHS Primary Care or Secondary services.

Please see below for more details on how we may share your details.

In all cases, we will treat your details in confidence and only share them where we deem it necessary to provide the support you require. If you have any questions about how we will share your details, please speak to the Health and Wellbeing advisor, who will talk you through potential data sharing requirements based on your specific circumstances.

*(Insert description of disability/ assistance required here)*

**Description of disability/ assistance required**

# Please note that you are responsible for ensuring your information is up to date. Please ensure you advise us if any information requires updating or if you wish to remove a representative from your communications list.

In addition, to the support, you requested above. It is the experience of the Health and Wellbeing Team that some students prefer their parents or other associates to act as intermediaries rather than dealing with us directly. Please complete and sign the statement below if you wish to do this.

I wish to authorise the following person(s) to act as my representative(s) in discussing my care and support needs with the Health and Wellbeing Team.

[ ]  Parents or other Intermediaries

[ ]  NHS services i.e., your GP

[ ]  Primary or secondary care providers

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| --- |
| **Details of the representative(s) and their contact details;** |
| **Name:** |  |
| **Phone Number:** |  |
| **Email:** |  |
| **Relationship:** |  |

By signing this form, you agree and understand how Health and Wellbeing may share your details, as explained above. We will also communicate with the nominated representative to discuss your support needs where you nominated a representative

**Declaration:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Student ID:**  |  |
| **Course Details:**  |  |
| **Start Date of Course:**  |  |
| **End Date of Course:**  |  |
| **Signature:**  |  |
| **Date:** |  |

To give you the best possible support, we may need to share and obtain information about you with the following, but not limited to, departments/organisations across the University and external organisations;

* Coventry University Group – Health and Wellbeing ‐ inclusive of Counselling/Mental Health, Welfare, Disabilities, Harassment and Hate and Spirituality and Faith.
* Coventry University Group ‐ Registry including Academic and Faculty.
* Coventry University Group ‐ Group Resolution Unit
* Coventry University Group ‐ Faculty Staff, such as course leaders.
* Coventry University Group ‐ Student Success Team
* Future Lets and other affiliated Accommodation Providers
* Student Finance England ‐Disabled Students Allowance Team
* Social Care – To discuss any care and support arrangements you may have
* All agencies involved in Disabled Students Allowances, such as assessment centres and funding providers
* External Auditors Disabled Student's Allowance Quality
* Disabled Students Allowance External Support Providers include non‐medical helper suppliers, taxi companies, technology suppliers and trainers.
* NHS primary care services, i.e., GP, IAPT
* NHS secondary care services i.e., Crisis, early intervention