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| **Company Details** | | | | | | | | | | | |  | |  | | | | | |  | | | | | | |  | |  | | | | |  | | | |  | | |  | | | | |  | | | | | | |  | | | | | | |  | | | |  | | | | | | |  | | | | |  | | | | |
| **Company Trading Name** | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | **Limited Company** | | | | | | | | | | |  | | | | **Partnership** | | | | | | | | | | |  | | | | | **Sole Trader** | | | | | | | | | | | | | |  | |
| **Other** | | | | |  | | | **Please Specify:** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Bldg No.& Street** | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | **Website address** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Area** | |  | | | | | | | | | | | **Town** | | | | | | |  | | | | | | | | | | | | | | **Email address** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Post Code** | |  | | | | | | | | | | | **County (if within West Midlands region): (please tick below)** | | | | | | | | | | | | | | | | | | | | | **Contact number(s)** | | | | | | | | |  | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| **Herefordshire** | | | | |  | | | **Shropshire** | | | | | | | | |  | | | | | **Staffordshire** | | | | | | | | | |  | | **Contact Name** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Warwickshire** | | | | |  | | | **West Midlands** | | | | | | | | |  | | | | | **Worcestershire** | | | | | | | | | |  | | **Position** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **County (if outside the West Midlands region)** | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | **Number of Full Time Equivalent employees** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | |
| **Company Registered with Companies House? (please tick)** | | | | | | | | | | | | | | | **Yes** | | | | | | |  | | | **No** | | | | | |  | | | **If Yes, state Company Registration No & Date Registered** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **DD** | | | | | **MM** | | | | | | **YYYY** | | |
| **Company Trading Status (please tick)** | | | | | | | | | | | | | | | **Trading** | | | | | | |  | | | **Pre-Start** | | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |  | | |
| **Length of time trading** | | | | | | | | | | | | | | | **Years** | | | | | | |  | | | **Months** | | | | | |  | | | **If Pre-start when do you intend to start trading?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | |
| **Please specify the registered Company Details (if different to Trading Details):** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Registered Company Name** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | **Bldg No.& Street** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Area** | |  | | | | | | | | | | | | | **Town** | | | | | |  | | | | | | | | | | | | | **Post Code:** | | | | | | | | |  | | | | | | | | **County:** | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Website address** | | | | | |  | | | | | | | | | | | | | **Email address** | | | | | | | | |  | | | | | | | | | | | | | | | **Contact number(s)** | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Company Registration No and Date registered** | | | | | | | | | |  | | | | | | | | | | **DD** | | | | | | | **MM** | **YYYY** | | | | | | **Company Trading Status (please tick)** | | | | | | | | | | | | | | **Trading** | | | | | | | | | **Prestart** | | | | | | | | | **DD** | | | | | | **MM** | | | | | | **YYYY** | | |
|  | | | | | | |  |  | | | | | |  | | | | | | | | |  | | | | | | | | |  | | | | | |  | | | | | |  | | |
| **Length of time trading** | | | | | | | | | | | **Years** | | | | |  | | | | | | | | **Months** | | | |  | | | | | | **If Pre-start when do you intend to start trading?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Company Activities** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Business Sector** | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | **Products/ Services** | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **SIC/NACE Code(s)** | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Company Financial Details** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Company turnover (in the last financial year) (please tick)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **<£1.7m** | | | | | |  | | | | **<£8.7m** | | | | | | |  | | | | | | | | **<£43m** | | | | | | | |  | | | | | | **>£43m** | | | | | | | |  | | | |
| **Company balance sheet (previous year) (please tick)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **<£1.7m** | | | | |  | | | | | **<£8.7m** | | | | | | |  | | | | | | | | **<£37m** | | | | | | | |  | | | | | | **>£37m** | | | | | | | |  | | | |
| **Is the company more than 25% owned by another company?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Yes\*** | | | | | |  | | | | **%** | | | | | | | **No** | | |  | | | | | **\*If Yes, please provide % owned, Holding Company Name, Registration Number & attach financial information** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Does the company own more than 25% of another company?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Yes\*** | | | | | |  | | | | **%** | | | | | | | **No** | | |  | | | | |
| **Holding Company Name** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Registration No.** | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| **State Aid: Has the company received grants, consultancy support or state aid in the previous 3 fiscal years?   If yes, please provide further details below:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Yes** | | | | | |  | | | | | | **No** | | | | | |  |
| **Date Aid Granted** | | | | | | | **Value of Aid in Euros** | | | | | | | | | | | | | | | | **Provider** | | | | | | | | | | | | | | **Funding Scheme** | | | | | | | | | | | | | | | | | | | **Purpose of funding/ project** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Date/MM/YYYY** | | | | | | |
|  |  | |  | | | |  | | | | | | | | | | | **€ Euro** | | | | |  | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | |  | | | |  | | | | | | | | | | | **€ Euro** | | | | |  | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | |  | | | |  | | | | | | | | | | | **€ Euro** | | | | |  | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **This form must be signed by the Company Owner, Managing Director, Financial Director *or* Company Secretary. (Electronic signatures will not be accepted)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **To be signed by the person completing the form (if different to Signature No.1).** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Signature 1:** | | | |  | | | | | | | | | | | | | | | | | | | | | | **Date:** | |  | | | | | | | | | **Signature 2:** | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | **Date:** | | | | | |  | | | | | | | |
| **Name** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Name** | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Role** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Role** | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Is this the first time your business has collaborated with the Faculty of Engineering & Computing?** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Yes** | | | |  | | | | | | | | | | | | **No** | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Please complete this form and return to**  **SBF Team at the address stated.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **For Coventry University Use Only:** | | | **Project Ref No:** 080/P1/013 | |
| SME Eligibility | State Aid | NACE Code | | Signature & Date |
|  |  |  | |  |
| V2:07.01.14:S\Drive:V3 folder:SME Eligibility Form & Information Sheet | | | | |

# SME Eligibility Form

**SME Information Sheet**

**This form provides guidance for SME’s when completing the SBF project Eligibility Form**

