|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Details** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Company Trading Name** |  | **Limited Company** |  | **Partnership** |  | **Sole Trader** |  |
| **Other** |  | **Please Specify:** |  |
| **Bldg No.& Street** |  | **Website address** |  |
| **Area** |  | **Town** |  | **Email address** |  |
| **Post Code** |  | **County (if within West Midlands region): (please tick below)** | **Contact number(s)** |  |  |
| **Herefordshire** |  | **Shropshire** |  | **Staffordshire** |  | **Contact Name** |  |
| **Warwickshire** |  | **West Midlands** |  | **Worcestershire** |  | **Position** |  |
| **County (if outside the West Midlands region)** |  | **Number of Full Time Equivalent employees** |  |
| **Company Registered with Companies House? (please tick)** | **Yes** |  | **No** |  | **If Yes, state Company Registration No & Date Registered** | **DD** | **MM** | **YYYY** |
| **Company Trading Status (please tick)** | **Trading** |  | **Pre-Start** |  |  |  |  |  |
| **Length of time trading** | **Years** |  | **Months** |  | **If Pre-start when do you intend to start trading?** |  |
| **Please specify the registered Company Details (if different to Trading Details):** |
| **Registered Company Name** |  | **Bldg No.& Street** |  |
| **Area** |  | **Town** |  | **Post Code:** |  | **County:** |  |
| **Website address** |  | **Email address** |  | **Contact number(s)** |  |
| **Company Registration No and Date registered** |  | **DD** | **MM** | **YYYY** | **Company Trading Status (please tick)** | **Trading** | **Prestart** | **DD** | **MM** | **YYYY** |
|  |  |  |  |  |  |  |  |
| **Length of time trading** | **Years** |  | **Months** |  | **If Pre-start when do you intend to start trading?** |  |
|  |
| **Company Activities** |
| **Business Sector** |  | **Products/ Services** |  |
| **SIC/NACE Code(s)** |  |
| **Company Financial Details** |
| **Company turnover (in the last financial year) (please tick)** | **<£1.7m** |  | **<£8.7m** |  | **<£43m** |  | **>£43m** |  |
| **Company balance sheet (previous year) (please tick)** | **<£1.7m** |  | **<£8.7m** |  | **<£37m** |  | **>£37m** |  |
| **Is the company more than 25% owned by another company?** | **Yes\*** |  | **%** | **No** |  | **\*If Yes, please provide % owned, Holding Company Name, Registration Number & attach financial information** |
| **Does the company own more than 25% of another company?** | **Yes\*** |  | **%** | **No** |  |
| **Holding Company Name** |  | **Registration No.** |  |
| **State Aid: Has the company received grants, consultancy support or state aid in the previous 3 fiscal years?  If yes, please provide further details below:** | **Yes** |  | **No** |  |
| **Date Aid Granted** | **Value of Aid in Euros** | **Provider** | **Funding Scheme** | **Purpose of funding/ project** |
| **Date/MM/YYYY** |
|  |  |  |  | **€ Euro** |  |  |  |
|  |  |  |  | **€ Euro** |  |  |  |
|  |  |  |  | **€ Euro** |  |  |  |
| **This form must be signed by the Company Owner, Managing Director, Financial Director *or* Company Secretary. (Electronic signatures will not be accepted)** | **To be signed by the person completing the form (if different to Signature No.1).** |
| **Signature 1:**  |  | **Date:** |  | **Signature 2:** |  | **Date:** |  |
| **Name** |  | **Name** |  |
| **Role** |  | **Role** |  |
| **Is this the first time your business has collaborated with the Faculty of Engineering & Computing?** | **Yes** |  | **No** |  |
|  | **Please complete this form and return to** **SBF Team at the address stated.** |

|  |  |
| --- | --- |
| **For Coventry University Use Only:**  | **Project Ref No:** 080/P1/013 |
| SME Eligibility |  State Aid | NACE Code |  Signature & Date |
|  |   |  |   |
| V2:07.01.14:S\Drive:V3 folder:SME Eligibility Form & Information Sheet |

# SME Eligibility Form

**SME Information Sheet**

**This form provides guidance for SME’s when completing the SBF project Eligibility Form**

